



RECRUITER INTERVIEW TEMPLATE

Recruiter:	Candidate:	Position:
Date:	Phone #:	Exam plan:
Contact Information:	Req #:	

Introduction

- Welcome the candidate.
- Share an overview of the position/department.
- This will only be [10-15 mins]

Interview Questions

1.

Response:

2.

Response:

3.

Response:

Interviewer Notes and Recommendations: